

STETCHWORTH PARISH COUNCIL
c/o The Ellesmere Centre, Ley Road, Stetchworth, CB8 9TS
Clerk: Mrs. Marilyn Strand Tel: 07725 831858
Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Tuesday 19th September 2023 at The Ellesmere Centre (Gredley Room) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

MJ Strand

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
14th September 2023

40/23/24 To receive & approve apologies for absence.

41/23/24 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

42/23/24 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

43/23/24 To Approve the Minutes of the Meeting held on 18th July 2023

44/23/24 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
- Streetlight for Church Lane.
 - LHI application for flashing speed signs.
 - Laurel on Church Lane.

45/23/24 The Ellesmere Centre

- (a) Ellesmere Centre Report.
(b) Proposal to apply to the ECDC Pride of Place grant funding re: frontage of Ellesmere Centre.
(c) To consider additional grass cutting on recreation ground to facilitate football matches.

46/23/24 District & County Councillors' Reports

47/23/24 Finance - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
	(1) Staff costs – Sep 23	BACs	£156.78	
	(2) Clerk's expenses Sep 23	BACs	£50.62	
	(3) Opus Energy (street lighting)	BACs	£45.29	£43.03
	(4) The Ellesmere Centre – room hire (Jul)	DD	£30.00	
	(5) RH Landscapes – Laurel	BACs	£276.00	£230.00
	(6) RH Landscapes – grass cutting Jul 23	BACs	£288.00	£240.00
	(7) RH Landscapes – grass cutting Aug 23	BACs	£432.00	£360.00
	(8) Poppy Wreath	BACs	£20.00	
	(9) Roger Evans – fencing near MUGA	BACs	£330.00	
	(10) Roger Evans – general maintenance	BACs	£185.00	
	(11) TBM – laptop repairs	BACs	£72.00	£60.00
	Total payments for the month:		£1,885.69	

(b) To note monies received: - none.

48/23/24 Staffing Matters & Administration

- (a) Clerk's hours.
(b) To consider and review applications for the position of Clerk & RFO.
(c) To consider lifetime membership of the VCAEC, cost £10.00.

49/23/24 Planning

- (a) To receive planning application decisions and tree works: -

- 23/00409/FUL Prospect Villa, 18 Tea Kettle Lane – to make alterations and repairs to woodshed. **Approved.**

(b) To consider planning applications received:

- 23/00839/FUL Farms Office, Hall Farm – part demolition of existing grain store and construction of grain store and associated hardstanding apron. **For information only.**
- 23/00409/FUL Prospect Villa, 18 Tea Kettle Lane – to repair two loose boxes and to make alterations and repairs to adjoining woodshed. **For information only.**
- 23/00898/FUL 57 Strollers Way – first floor side extension and associated works. **For information only.**

(c) To note and respond to Cheveley Parish Council's Pre-Submission Neighbourhood Plan consultation.

50/23/24 Community Matters/General Maintenance

- (a) To consider request from St Peter's Church re: funding of public toilet, £38.40, production of the newsletter, £402.26 and additional gravel for churchyard, £55-£75.
- (b) To consider projects for Safer Communities Fund.
- (c) To consider tree condition survey for all trees within the PC's responsibility.
- (d) To consider response to County Council re: change of policy on weed spraying.
- (e) To consider projects for Local Highways Initiative 2024-25.
- (f) Handyman – update.
- (g) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

51/23/24 Correspondence for Information

- (a) Thank you from Nicole Smith re; Yoga sessions held on the recreation ground.

52/23/24 Date of Next Meeting & Matters for Future Consideration